



Rhonda Sweeney

I can make bookkeeping services affordable for small business owners and individuals that need help.

*I'm a certified **QuickBooks Certified ProAdvisor** and can help you set up your **QuickBooks** account.*

We offer quality bookkeeping and accounting services at a price every small business can afford.

Additionally, we offer some individual services such as a Personal Money Manager or Personal Accountant. I want to make a difference for small business owners who are the backbone of our communities.



114 West Main Street
Durand, WI 54736
715-672-8093
www.numb3rsrus.com



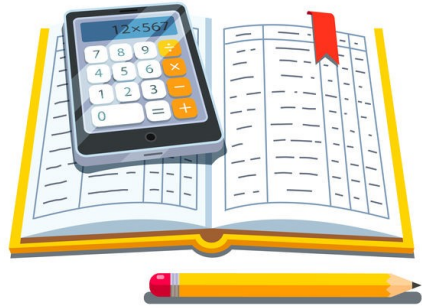
It's All About the Numbers!

...no matter what the size of your business

**Bookkeeping
Accounting
Business Budgets
Training**

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Bookkeeping & Accounting

There is so much to keep track of, if you have employees.

We can help you keep track of it all and follow generally accepted accounting practices (GAAP) so that you can remain competitive in today's business climate.

Our bookkeeping & accounting services allow you the freedom to focus on your business rather than sort through the endless paperwork of invoices and bill payments, filing sales and use taxes or payroll tax reports.

Sure, you can do it, but couldn't you have spent that time earning money instead? We have multiple subcategories under each of the bookkeeping categories we offer our clients through our services.

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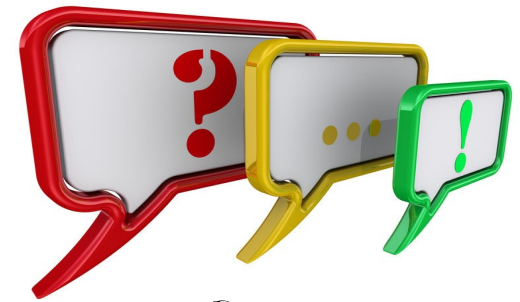


Budgeting

How will you get to where you want to go without a road map?

We can help you with your start-up budgeting, short-term and your two-year, five-year, or other long range planning budgets.

- ◆ Help! The SBA requires a 2-year budget. What are they looking for? Why do I need to do that?
- ◆ How do I format this? What is included?
- ◆ Why is budgeting necessary with my financial planning?
- ◆ How do I forecast revenue and expenses?
- ◆ What is a capital budget?



Training

Preparation of your paperwork is not only a good practice but it saves you time & money as well.

Our Training includes:

- ◆ QuickBooks
- ◆ Budgets
- ◆ Business Plans
- ◆ Excel Spreadsheets

Services

Accounts Payable Processing
 Accounts Receivable Processing
 Set Up Accounting Program
 Payroll
 Resources
 Consulting